



Human Resources

P.O. Box 400
Okmulgee, OK 74447

POSITION: Director-Behavioral Health Services-Okmulgee
VACANCY ANNOUNCEMENT: CN-19-13

STARTING SALARY: Negotiable
CLOSING DATE: Open Until Filled

The Muscogee (Creek) Nation Department of Health (MCNDH) provides comprehensive health care services to Native Americans living within the Muscogee (Creek) Nation. MCNDH is an integrated system of six health centers, an Express Care Clinic, two hospitals, a physical rehabilitation center and nine comprehensive community health programs Offering services across the lifespan including pediatrics, family medicine, nursing, dental, laboratory, radiology, pharmacy, behavioral health, emergency medical, audiology, nutrition, physical therapy and optometry.

DESCRIPTION OF ASSIGNMENT: The purpose of the position is to plan, develop, implement, coordinate and evaluate the Behavioral Health Care Program (BHS) for the Division of Health Administration (DHA). The BHS program is an integral part of the DHA in the provision of comprehensive health care to Native Americans living within the Muscogee (Creek) Nation. Incumbent is under the direct supervision of the Director, DHA. Clinical management is provided by the Chief Medical Officer. This is an Exempt position as applicable to the provisions of the FLSA.

REQUIREMENTS: Candidates must meet the following requirements:

- Level 1: Master's Degree in Counseling Psychology or related field and valid licensure as a (LMFT, LPC, LBP, or LCSW) and a license as an Alcohol and Drug counselor (LADC) are required. Also five (5) years' experience as a program manager or program coordinator.
- Level 2: A Ph.D. or Psy. D. in Clinical or Counseling Psychology from an accredited college/university and three (3) years' experience in management.
- Level 3: Five (5) years' experience as a licensed psychologist. Five (5) years of managerial or supervisory experience. Current Licensure by the State of Oklahoma as a LMFT, LPC, LBP, LCSW, or Psychologist or Health Services Psychologist is required.
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EVALUATION METHODS: Applicants who meet the requirements described above will be evaluated to determine the extent to which they possess or have the potential to acquire knowledge, skills, abilities and personal characteristics, (KSAP's) required of this position. Applicants should address the following KSAP's on a separate attachment to their application.

1. Knowledge of and demonstrated ability to apply sound management practices and principles related to planning, organizing, staffing, directing, coordinating, allocating resources and selecting, developing and utilizing subordinate staff in order to achieve established program goals and objectives.
 2. A broad based, quality range of knowledge acquired through professional experience in the field of Psychology.
 3. Proven Skill and ability in the areas of treatment, prevention assessment, diagnostics and consultation.
 4. Ability to negotiate effectively in a variety of adverse settings and conditions and demonstrated flexibility in dealing with changing priorities or positions.
 5. Ability to communicate courteously and effectively with patients and their families, DHA administrative and medical staff, Tribal and Non-Tribal health care professionals and the general public both orally and in writing.
 6. Ability to effectively supervise and motivate subordinate staff to achieve program goals and objectives.
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APPLICATION PROCEDURES: Apply online at [Department of Health Application](#). (Current employees must use a transfer request form available on the intranet home page under forms). The KSAP's as outlined in the Evaluation Methods section should be addressed, but are not required. For further information call Jeremy Smith at (918) 732-7828. The Department of Health is an Equal Opportunity Employer; however, Indian Preference will be applied in the case of equally qualified applicants.

Staffing Coordinator

Date