



**Human Resources**  
**P.O. Box 400**  
**Okmulgee, OK 74447**

**POSITION:** Psychiatry Technician-HOPE Unit (2 Positions)-Medical Center      **STARTING SALARY:** Negotiable  
**VACANCY ANNOUNCEMENT:** CN-19-33      **CLOSING DATE:** Open Until Filled

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The Muscogee (Creek) Nation Department of Health (MCNDH) provides comprehensive health care services to Native Americans living within the Muscogee (Creek) Nation. MCNDH is an integrated system of six health centers, an Express Care Clinic, two hospitals, a physical rehabilitation center and nine comprehensive community health programs Offering services across the lifespan including pediatrics, family medicine, nursing, dental, laboratory, radiology, pharmacy, behavioral health, emergency medical, audiology, nutrition, physical therapy and optometry.

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**DESCRIPTION OF ASSIGNMENT:** The purpose of the position is to assist nursing staff in providing direct patient care to geriatric patients. Functions as an active member of the Multidisciplinary Treatment Team under the direction and supervision of the RN. Demonstrates knowledge of the principles of growth, development and assessment data, reflective of the patient's current status in relation to their age specific needs. This position is located at the Muscogee (Creek) Nation Medical Center, located in Okmulgee, OK.

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**REQUIREMENTS:** Candidates must meet the following requirements:  
Incumbent must have a High School Diploma. One year of psychiatric experience preferred. Would consider AA degree in lieu of experience, enrollment as a nursing student or in medical field (EMT). Must possess a current licensure as a Certified Nursing Assistant in good standing with the State of Oklahoma and/or 1 year of psychiatric experience. Must possess current BLS certification upon hire and CPI certification within orientation period.

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**EVALUATION METHODS:** Applicants who meet the requirements described above will be evaluated to determine the extent to which they possess or have the potential to acquire knowledge, skills, abilities and personal characteristics, (KSAP's) required of this position. Applicants should address the following KSAP's on a separate attachment to their application.

1. Must possess good communication and organizational skills including therapeutic interactions and interventions.
  2. Must possess ability to prioritize tasks.
  3. Knowledge of medical terminology.
  4. Ability to de-escalate and promote safe environment.
  5. Ability to measure vital signs accurately, monitor and measure intake and output accurately, monitor and ensure NPO status (including explanation to patient), monitor and estimate fluid and food intake with accuracy and implement basic physical hygiene care.
  6. Ability to obtain and interpret information in terms of the patient's needs that are age appropriate.
  7. Ability to select proper instrumentation/supplies appropriate for age group of patient served.
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**APPLICATION PROCEDURES:** Apply online at [Department of Health Application](#).(Current employees must use a transfer request form available on the intranet home page under forms). The KSAP's as outlined in the Evaluation Methods section should be addressed, but are not required. For further information call Jeremy Smith at (918) 732-7828. The Department of Health is an Equal Opportunity Employer; however, Indian Preference will be applied in the case of equally qualified applicants.

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Staffing Coordinator

Date