



Human Resources
P.O. Box 400
Okmulgee, OK 74447

POSITION: Case Manager/Behavioral Health Coordinator-Medical Center
VACANCY ANNOUNCEMENT: CN-20-252

STARTING SALARY: Negotiable
CLOSING DATE: Open Until Filled

The Muscogee (Creek) Nation Department of Health (MCNDH) provides comprehensive health care services to Native Americans living within the Muscogee (Creek) Nation. MCNDH is an integrated system of six health centers, an Express Care Clinic, two hospitals, a physical rehabilitation center and nine comprehensive community health programs Offering services across the lifespan including pediatrics, family medicine, nursing, dental, laboratory, radiology, pharmacy, behavioral health, emergency medical, audiology, nutrition, physical therapy and optometry.

DESCRIPTION OF ASSIGNMENT: The Case Manager/Behavioral Health Coordinator is responsible for planning and implementing activity services for assigned program. This position involves defining and implementing treatment goals as a member of the interdisciplinary treatment team and providing continuous patient care, observation, interaction, and role modeling to patients.

REQUIREMENTS: Candidates must meet the following requirements:

Education – Bachelor's Degree from an accredited college or university in Art, Music, or Recreation therapy, Humanities, Social Work or a related therapeutic discipline. One (1) year of related experience, with knowledge of psychiatric patient care techniques with understanding of mental illness, preferred. Valid Oklahoma Driver's License is required.

EVALUATION METHODS: Applicants who meet the requirements described above will be evaluated to determine the extent to which they possess or have the potential to acquire knowledge, skills, abilities and personal characteristics, (KSAP's) required of this position. Applicants should address the following KSAP's on a separate attachment to their application.

1. Therapy and Counseling - Knowledge of principles, methods of therapy.
2. Knowledgeable and competent in providing and modeling educational group/individual/milieu therapy and a structured treatment program.
3. Knowledge of a wide variety of medical disorders, normal course of diseases, potential complications and individual therapeutic interventions.
4. Basic knowledge of recreation therapy assessment to include histories (mental, family, medical, social, employment, education, treatment and psychological) and past and current recreational interests in order to match patients needs to appropriate therapeutic services .
5. Ability to recognize and react to emergency situations.
6. Critical Thinking - Using logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions or approaches to problems.
7. Ability to develop, implement and evaluate a patient care plan to meet the needs of the assigned patients.
8. The ability to respond quickly and accurately to changes in patient and or unit conditions.
9. Basic knowledge of monitoring the activities of daily living (ADL) patient's in order to evaluate level of functioning within the unit.

APPLICATION PROCEDURES: Apply online at [Department of Health Application](#). (Current employees must use a transfer request form available on the intranet home page under forms). The KSAP's as outlined in the Evaluation Methods section should be addressed, but are not required. For further information call Jeremy Smith at (918) 732-7828. The Department of Health is an Equal Opportunity Employer; however, Indian Preference will be applied in the case of equally qualified applicants.

Staffing Coordinator

Date