



**Human Resources**  
**P.O. Box 400**  
**Okmulgee, OK 74447**

**POSITION:** Landscaper-Okmulgee Clinic  
**VACANCY ANNOUNCEMENT:** CN-21-87

**STARTING SALARY:** Negotiable  
**CLOSING DATE:** Open Until Filled

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The Muscogee (Creek) Nation Department of Health (MCNDH) provides comprehensive health care services to Native Americans living within the Muscogee (Creek) Nation. MCNDH is an integrated system of six health centers, an Express Care Clinic, two hospitals, a physical rehabilitation center and nine comprehensive community health programs Offering services across the lifespan including pediatrics, family medicine, nursing, dental, laboratory, radiology, pharmacy, behavioral health, emergency medical, audiology, nutrition, physical therapy and optometry.

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**DESCRIPTION OF ASSIGNMENT:** The purpose of this position is to maintain the horticultural aesthetics at the Department of Health facilities including but not limited to the daily activities of work engaged in planting and pruning flowers, trees and shrubbery, cultivating lawns, and applying pesticides and other chemicals.

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**REQUIREMENTS:** Candidates must meet the following requirements:  
High School Diploma or GED equivalent is required. A minimum of two (2) year related experience is required; degree from a technical college with an emphasis in building and grounds maintenance is preferred.

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**EVALUATION METHODS:** Applicants who meet the requirements described above will be evaluated to determine the extent to which they possess or have the potential to acquire knowledge, skills, abilities and personal characteristics, (KSAP's) required of this position. Applicants should address the following KSAP's on a separate attachment to their application.

1. Ability to use hand or power tools and/or equipment.
2. Knowledge of machines and tools, including the designs, uses, repair, and maintenance.
3. Ability to lay sod, mow, trim, plant, water, fertilize, dig, and rake.
4. Knowledge of landscaping design and installation.
5. Ability to communicate courteously and effectively.
6. Knowledge of public safety and security of relevant equipment, policies, and procedures.
7. Ability to make sound judgment and decision making considering relative costs and benefits.
8. Knowledge of chemical composition, structure, and properties of substances and of chemical processes and transformations.
9. Knowledge of plant and animal organisms, their tissues, cells, functions, interdependencies, and interactions with each other and the environment.
10. Must possess attention to detail and complete tasks in a timely manner.
11. Job requires being reliable, responsible, and dependable.
12. Requires willingness to take on responsibilities and challenges while working independently with little to no supervision.

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**APPLICATION PROCEDURES:** Apply online at [www.creekhealth.org](http://www.creekhealth.org). (Current employees must use a transfer request form available on the intranet home page under forms). The KSAP's as outlined in the Evaluation Methods section should be addressed, but are not required. For further information call Jeremy Smith at (918) 732-7828. The Department of Health is an Equal Opportunity Employer; however, Indian Preference will be applied in the case of equally qualified applicants.

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Staffing Coordinator

Date