



Human Resources
P.O. Box 400
Okmulgee, OK 74447

POSITION: Diabetes Dietitian-Sapulpa
VACANCY ANNOUNCEMENT: CN-21-98

STARTING SALARY: Negotiable
CLOSING DATE: Open Until Filled

The Muscogee (Creek) Nation Department of Health (MCNDH) provides comprehensive health care services to Native Americans living within the Muscogee (Creek) Nation. MCNDH is an integrated system of six health centers, an Express Care Clinic, two hospitals, a physical rehabilitation center and nine comprehensive community health programs Offering services across the lifespan including pediatrics, family medicine, nursing, dental, laboratory, radiology, pharmacy, behavioral health, emergency medical, audiology, nutrition, physical therapy and optometry.

DESCRIPTION OF ASSIGNMENT: The purpose of the position is to provide nutrition counseling and education to Muscogee Creek citizens and Native Americans with diabetes or at risk for diabetes.

REQUIREMENTS: Candidates must meet the following requirements:

Completion of a Program (ACEND) accredited by the Accreditation Council for Nutrition and Dietetics. One (1) year related experience is preferred. Incumbent must be registered (RD) with the Commission on Dietetic Registration and licensed by the State of Oklahoma as a Dietitian (RD/LD).

EVALUATION METHODS: Applicants who meet the requirements described above will be evaluated to determine the extent to which they possess or have the potential to acquire knowledge, skills, abilities and personal characteristics, (KSAP's) required of this position. Applicants should address the following KSAP's on a separate attachment to their application.

1. Knowledge of diabetes and its impact upon the Native American population
2. Knowledge of nutrition as it relates to diabetes, diabetes awareness and prevention in communities.
3. Knowledge and skill in nutrition counseling and education in a clinical setting
4. Knowledge and skill in program management, program evaluation and supervision
5. Ability to plan and coordinate diabetes activities and nutrition-related education programs and activities within the clinic and community setting.
6. Skill and ability to deal with a diverse patient base of all ages and from a variety of settings.
7. Knowledge of cultural competencies in the Native American Indians relevant to diabetes and its prevention and care
8. Ability to communicate courteously and effectively with patients and their families, medical and administrative staff, health care professionals and the general public both orally and in writing.
9. Ability to utilize a personal computer in a Windows environment
10. Ability to maintain a confident professional demeanor

APPLICATION PROCEDURES: Apply online at www.creekhealth.org. (Current employees must use a transfer request form available on the intranet home page under forms). The KSAP's as outlined in the Evaluation Methods section should be addressed, but are not required. For further information call Jeremy Smith at (918) 732-7828. The Department of Health is an Equal Opportunity Employer; however, Indian Preference will be applied in the case of equally qualified applicants.

Staffing Coordinator

Date