



Human Resources
P.O. Box 1118
Okmulgee, OK 74447

POSITION: Intake Clinician (BHS)-Okmulgee, Sapulpa, Koweta
VACANCY ANNOUNCEMENT: CN-22-188

STARTING SALARY: Negotiable
CLOSING DATE: Open Until Filled

The Muscogee (Creek) Nation Department of Health (MCNDH) provides comprehensive health care services to Native Americans living within the Muscogee (Creek) Nation. MCNDH is an integrated system of six health centers, an Express Care Clinic, two hospitals, a physical rehabilitation center and nine comprehensive community health programs Offering services across the lifespan including pediatrics, family medicine, nursing, dental, laboratory, radiology, pharmacy, behavioral health, emergency medical, audiology, nutrition, physical therapy and optometry.

DESCRIPTION OF ASSIGNMENT: The purpose of this position is to perform the duties of a Therapist and Human Services Professional for the Behavioral Health Services Program. Incumbent provides services within the designated service area of the Muscogee Nation Health System.

REQUIREMENTS: Candidates must meet the following requirements:

Master's Degree in Counseling Psychology, Social Work, or related field and a license or license eligible as a LPC, LMFT, LCSW, LADC or LBP is required.

Licenses & Certifications- LPC, LMFT, LCSW, LADC, or LBP licensure or license eligible in the state of Oklahoma is required along with valid Oklahoma driver's license.

It is the policy of MCNDH for all employees to comply with the COVID-19 vaccination program.

EVALUATION METHODS: Applicants who meet the requirements described above will be evaluated to determine the extent to which they possess or have the potential to acquire knowledge, skills, abilities and personal characteristics, (KSAP's) required of this position. Applicants should address the following KSAP's on a separate attachment to their application.

1. A broad-based quality range of knowledge acquired through professional experience in the field of counseling.
2. Proven skill and ability in the areas of treatment, prevention, assessment, diagnostics and consultation.
3. Ability to follow BHS guidelines and established Muscogee (Creek) Nation Health System policies and procedures.
4. Ability to courteously and effectively communicate with patients and their families, MCNDH staff, outside agencies and the general public both orally and in writing.
5. Ability to maintain strict confidentiality.
6. Ability to maintain a professional demeanor.
7. Knowledge of psychotherapeutic/behavioral intervention techniques.

APPLICATION PROCEDURES: Apply online at www.creekhealth.org. (Current employees must use a transfer request form available on the intranet home page under forms). The KSAP's as outlined in the Evaluation Methods section should be addressed, but are not required. For further information, call Jeremy Smith at (918) 762-0302. The Department of Health is an Equal Opportunity Employer; however, Indian Preference will be applied in the case of equally qualified applicants.

Staffing Coordinator

Date