



**Human Resources**  
**P.O. Box 1118**  
**Okmulgee, OK 74447**

**POSITION:** Ultrasound Technician-Council Oak  
**VACANCY ANNOUNCEMENT:** CN-22-281

**STARTING SALARY:** Negotiable  
**CLOSING DATE:** Open Until Filled

---

The Muscogee (Creek) Nation Department of Health (MCNDH) provides comprehensive health care services to Native Americans living within the Muscogee (Creek) Nation. MCNDH is an integrated system of six health centers, an Express Care Clinic, two hospitals, a physical rehabilitation center and nine comprehensive community health programs Offering services across the lifespan including pediatrics, family medicine, nursing, dental, laboratory, radiology, pharmacy, behavioral health, emergency medical, audiology, nutrition, physical therapy and optometry.

---

**DESCRIPTION OF ASSIGNMENT:** The purpose of the position is to aid the Radiologist in performing specific sonographic examinations and also perform certain routine sonographic examinations, as well assist fellow technologists, as described in the Radiology Department's Policies and Procedures. Position is located at the Council Oak Comprehensive Healthcare in Tulsa, OK.

---

**REQUIREMENTS:** Candidates must meet the following requirements:

Incumbent must have successfully completed a post-high school sonography program. A minimum one year (1) of relevant work experience preferred. Current ARRT, RDMS, and/or RVT registered or registry eligible is preferred and must possess a Basic Life Support (BLS) Certification. **It is the policy of MCNDH for all employees to comply with the COVID-19 vaccination program.**

---

**EVALUATION METHODS:** Applicants who meet the requirements described above will be evaluated to determine the extent to which they possess or have the potential to acquire knowledge, skills, abilities and personal characteristics, (KSAP's) required of this position. Applicants should address the following KSAP's on a separate attachment to their application.

1. Knowledge of the Ultrasound Physics
2. Knowledge of human anatomy and physiology
3. Knowledge of methods, techniques, and quality control required for processing sonographic images with optimum results.
4. Skills in obtaining adequate diagnostic sonographic views on patients for which normal techniques and methods are not possible, requiring techniques which deviate from the normal.
5. Ability to perform sonographic examinations in a variety of conditions; such as emergency trauma and also have the ability to manage patient care in trauma situations.
6. Knowledge of common business, medical electronic health record and picture archiving and communication system (PACS) software applications.
7. Ability to communicate courteously and effectively to patients, other staff, physicians and the general public
8. Ensures that routine and priority tasks are completed within established departmental time frames

---

**APPLICATION PROCEDURES:** Apply online at [Department of Health Application](#). (Current employees must use a transfer request form available on the intranet home page under forms). The KSAP's as outlined in the Evaluation Methods section should be addressed, but are not required. For further information, call Jeremy Smith at (918) 762-0302. The Department of Health is an Equal Opportunity Employer; however, Indian Preference will be applied in the case of equally qualified applicants.

---

Staffing Coordinator

Date