



**Human Resources**  
**P.O. Box 1118**  
**Okmulgee, OK 74447**

**POSITION:** Physical Therapy Assistant-Council Oak  
**VACANCY ANNOUNCEMENT:** CN-22-410

**STARTING SALARY:** Negotiable  
**CLOSING DATE:** Open Until Filled

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The Muscogee (Creek) Nation Department of Health (MCNDH) provides comprehensive health care services to Native Americans living within the Muscogee (Creek) Nation. MCNDH is an integrated system of six health centers, an Express Care Clinic, two hospitals, a physical rehabilitation center and nine comprehensive community health programs Offering services across the lifespan including pediatrics, family medicine, nursing, dental, laboratory, radiology, pharmacy, behavioral health, emergency medical, audiology, nutrition, physical therapy and optometry.

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**DESCRIPTION OF ASSIGNMENT:** The purpose of the position is to provide physical therapy assisting and support to the Physical Therapy department. Incumbent is under direct supervision of the Physical Therapist. This position is located at the Council Oak Comprehensive Healthcare in Tulsa, OK.

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**REQUIREMENTS:** Candidates must meet the following requirements:

Graduate of an accredited Associate Degree program for Physical Therapy Assistants recognized by the Commission on Accreditation of Physical Therapy Education or approved successor organization. A minimum of one (1) year of relevant experience is required. Incumbent must possess current State of Oklahoma Licensure for Physical Therapist Assistants. **It is the policy of MCNDH for all employees to comply with the COVID-19 vaccination program.**

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**EVALUATION METHODS:** Applicants who meet the requirements described above will be evaluated to determine the extent to which they possess or have the potential to acquire knowledge, skills, abilities and personal characteristics, (KSAP's) required of this position. Applicants should address the following KSAP's on a separate attachment to their application.

1. Knowledge and experience of the principles and procedures of Physical Therapy and its relationship to health, treatment and prevention of disability, quality of life issues and the value of interdisciplinary interaction through supervision and monitoring of a Physical Therapy Program.
2. Ability and skill in providing physical therapy treatments and procedures in accordance with State laws to assist in development of treatment plans, carry out routine functions, document the progress of treatment, and modify specific treatments in accordance with patient status and within the scope of treatment plans established by a physical therapist.
3. Knowledge of personnel and rehab services management practices, methods and principles.
4. Ability to plan, organize and prioritize work.
5. Ability to communicate effectively with patients, medical staff, administrative staff, health care professionals and the general public both orally and in writing.

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**APPLICATION PROCEDURES:** Apply online at [Department of Health Application](#).(Current employees must use a transfer request form available on the intranet home page under forms). The KSAP's as outlined in the Evaluation Methods section should be addressed, but are not required. For further information, call Tracy Watters at [\(918\) 762-0307](tel:9187620307). The Department of Health is an Equal Opportunity Employer; however, Indian Preference will be applied in the case of equally qualified applicants.

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Staffing Coordinator

Date