



Human Resources
P.O. Box 1118
Okmulgee, OK 74447

POSITION: Surgery Technologist - Medical Center
VACANCY ANNOUNCEMENT: CN-23-25

STARTING SALARY: Negotiable
CLOSING DATE: Open Until Filled

The Muscogee (Creek) Nation Department of Health (MCNDH) provides comprehensive health care services to Native Americans living within the Muscogee (Creek) Nation. MCNDH is an integrated system of six health centers, an Express Care Clinic, two hospitals, a physical rehabilitation center and nine comprehensive community health programs Offering services across the lifespan including pediatrics, family medicine, nursing, dental, laboratory, radiology, pharmacy, behavioral health, emergency medical, audiology, nutrition, physical therapy and optometry.

DESCRIPTION OF ASSIGNMENT: The purpose of the position is to provide skilled surgical technologist assistance to the operating room personnel and to provide leadership and guidance to the surgical technologist of the Muscogee Creek Nation Department of Health. This position is located at the Muscogee (Creek) Nation Medical Center in Okmulgee, Ok.

REQUIREMENTS: Candidates must meet the following requirements:
Completion of a program or training for Surgery Technologist. A minimum of five (5) years of Surgical Technologist experience. Certified Surgical Technologist; CPR certification for healthcare workers is required. **It is the policy of MCNDH for all employees to comply with the COVID-19 vaccination program.**

EVALUATION METHODS: Applicants who meet the requirements described above will be evaluated to determine the extent to which they possess or have the potential to acquire knowledge, skills, abilities and personal characteristics, (KSAP's) required of this position. Applicants should address the following KSAP's on a separate attachment to their application.

- A. Knowledge of cleaning and sterilizing techniques utilized in an operating room.
- B. Knowledge of health record procedures and hospital ambulatory clinic procedure.
- C. Knowledge of medical terminology and abbreviations.
- D. Ability to work closely with highly skilled operating room nurses and surgeons in pressure situations.
- E. Ability to communicate courteously and effectively with patients and their families when needed regarding surgical procedures and after care procedures.
- F. Knowledge of a wide range of surgical case types, prefer extensive knowledge of orthopedics.
- G. Ability to mentor and assist in training new surgical technologists.

APPLICATION PROCEDURES: Apply online at [Department of Health Application](#). (Current employees must use a transfer request form available on the intranet home page under forms). The KSAP's as outlined in the Evaluation Methods section should be addressed, but are not required. For further information, call Tracy Watters at [\(918\) 762-0307](tel:9187620307). The Department of Health is an Equal Opportunity Employer; however, Indian Preference will be applied in the case of equally qualified applicants.

Staffing Coordinator

Date