



## Human Resources P.O. Box 1118 Okmulgee, OK 74447

**POSITION:** Psychiatric Social Worker-HOPE Unit-Medical Center  
**VACANCY ANNOUNCEMENT:** CN-23-206

**STARTING SALARY:** Negotiable  
**CLOSING DATE:** Open Until Filled

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The Muscogee (Creek) Nation Department of Health (MCNDH) provides comprehensive health care services to Native Americans living within the Muscogee (Creek) Nation. MCNDH is an integrated system of six health centers, an Express Care Clinic, three hospitals, a physical rehabilitation center and nine comprehensive community health programs Offering services across the lifespan including pediatrics, family medicine, nursing, dental, laboratory, radiology, pharmacy, behavioral health, emergency medical, audiology, nutrition, physical therapy and optometry.

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**DESCRIPTION OF ASSIGNMENT:** The purpose of the position is to perform the duties of a Counselor and Psychiatric Social Worker for the HOPE Unit (Geri-Psych) at MCNMC. Incumbent provides services within the designated service area of the MCNDH. This position is located at the Muscogee (Creek) Nation Medical Center in Okmulgee, OK.

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**REQUIREMENTS:** Candidates must meet the following requirements:

Bachelor's Degree in social work is required. A Master's Degree in Social Work or related field is preferred. A minimum of two (2) years relevant experience in counseling is preferred. Valid LCSW licensure/certification in the State of Oklahoma is preferred. **It is the policy of MCNDH for all employees to comply with the COVID-19 vaccination program.**

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**EVALUATION METHODS:** Applicants who meet the requirements described above will be evaluated to determine the extent to which they possess or have the potential to acquire knowledge, skills, abilities and personal characteristics, (KSAP's) required of this position. Applicants should address the following KSAP's on a separate attachment to their application.

1. A broad-based quality range of knowledge acquired through professional experience in the field of counseling.
2. Proven skill and ability in the areas of treatment, prevention assessment, diagnostics and consultation.
3. Ability to follow guidelines and established Muscogee (Creek) Nation Department of Health (MCNDH) Policies and Procedures.
4. Ability to courteously and effectively communicate with patients and their families, MCNDH Staff, outside agencies and the general public both orally and in writing.
5. Ability to work with diverse population and maintain cultural sensitivity.
6. Ability to maintain strict confidentiality.
7. Ability to maintain a professional demeanor.
8. Knowledge of psychotherapeutic/behavioral intervention techniques.
9. Ability to administer, score, and interpret a variety of psychological tests.

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**APPLICATION PROCEDURES:** Apply online at [Department of Health Application](#).(Current employees must use a transfer request form available on the intranet home page under forms). The KSAP's as outlined in the Evaluation Methods section should be addressed, but are not required. For further information, call Tracy Watters (918) 762-0307. The Department of Health is an Equal Opportunity Employer; however, Indian Preference will be applied in the case of equally qualified applicants.

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Staffing Coordinator

Date