



Human Resources
P.O. Box 1118
Okmulgee, OK 74447

POSITION: Network Technician (I.T.) - Okmulgee
VACANCY ANNOUNCEMENT: CN-23-208

STARTING SALARY: Negotiable
CLOSING DATE: Open Until Filled

The Muscogee (Creek) Nation Department of Health (MCNDH) provides comprehensive health care services to Native Americans living within the Muscogee (Creek) Nation. MCNDH is an integrated system of six health centers, an Express Care Clinic, three hospitals, a physical rehabilitation center and nine comprehensive community health programs Offering services across the lifespan including pediatrics, family medicine, nursing, dental, laboratory, radiology, pharmacy, behavioral health, emergency medical, audiology, nutrition, physical therapy and optometry.

DESCRIPTION OF ASSIGNMENT: The Network Technician is responsible for managing installations and repairs for network systems. Their duties include responding to maintenance requests regarding system defects along with, troubleshooting and resolving Network issues. This position is located in Okmulgee, Ok.

REQUIREMENTS: Candidates must meet the following requirements:

Associate's degree in computer or related field is required; bachelor's degree preferred. Two (2) years of relevant work experience is required. Experience in a Healthcare environment is preferred. A combination of education and relevant work experience may be considered in lieu of the education qualifications stated above. Healthcare experience preferred, not required. Incumbent must be insurable and valid Oklahoma Driver's License is required. Complete specific job-related training and certification. **It is the policy of MCNDH for all employees to comply with the COVID-19 vaccination program.**

EVALUATION METHODS: Applicants who meet the requirements described above will be evaluated to determine the extent to which they possess or have the potential to acquire knowledge, skills, abilities and personal characteristics, (KSAP's) required of this position. Applicants should address the following KSAP's on a separate attachment to their application.

1. Diagnostic and problem-solving skills to troubleshoot problems and find solutions.
2. Understanding of how to install and configure network equipment.
3. Experience with network and system efficiency to implement network solutions.
4. Critical thinking skills to solve complex problems.
5. Ability to work independently under minimum supervision.
6. Ability to communicate efficiently and effectively with department staff, tribal agencies, outside agencies and the general public both orally and in writing.
7. Ability to maintain a confident and professional demeanor.

APPLICATION PROCEDURES: Apply online at www.creekhealth.org. (Current employees must use a transfer request form available on the intranet home page under forms). The KSAP's as outlined in the Evaluation Methods section should be addressed, but are not required. For further information, call Tracy Watters at [\(918\) 762-0307](tel:9187620307). The Department of Health is an Equal Opportunity Employer; however, Indian Preference will be applied in the case of equally qualified applicants.

Staffing Coordinator

Date