



Human Resources P.O. Box 1118 Okmulgee, OK 74447

POSITION: Diabetes Dietitian - Sapulpa
VACANCY ANNOUNCEMENT: CN-24-161

STARTING SALARY: Negotiable
COSING DATE: Open Until Filled

The Muscogee (Creek) Nation Department of Health (MCNDH) provides comprehensive health care services to Native Americans living within the Muscogee (Creek) Nation. MCNDH is an integrated system of six health centers, an Express Care Clinic, three hospitals, a physical rehabilitation center and nine comprehensive community health programs. Offering services across the lifespan including pediatrics, family medicine, nursing, dental, laboratory, radiology, pharmacy, behavioral health, emergency medical, audiology, nutrition, physical therapy, and optometry.

DESCRIPTION OF ASSIGNMENT: The purpose of the position is to provide nutrition counseling, diabetes self-management education and supplemental diabetes care that supports the Local Clinic staff in providing initial, routine, urgent, annual, follow-up, and specialty care to persons with diabetes or at risk for diabetes. The incumbent will work with both staffs of the Diabetes Prevention and Management Program and the Local Clinic staff to accomplish job tasks. This position is located at the Sapulpa Indian Health Center in Sapulpa, OK.

REQUIREMENTS: Candidates must meet the following requirements:

Completion of a Program accredited by the Accreditation Council for Nutrition and Dietetics. One (1) year related experience. Three (3) years' relevant experience is preferred. Incumbent must be registered (RD) with the Commission on Dietetic Registration and licensed by the State of Oklahoma as a Dietitian (RD/LD). If the incumbent has current provisional licensure, the licensure will be required within 6 months of employment. Certification as a Certified Diabetes Care & Education Specialist (CDCES) preferred or must obtain certification within 3 years to maintain job position.

EVALUATION METHODS: Applicants who meet the requirements described above will be evaluated to determine the extent to which they possess or have the potential to acquire knowledge, skills, abilities, and personal characteristics, (KSAP's) required of this position. Applicants should address the following KSAP's on a separate attachment to their application.

1. Knowledge of diabetes and its impact upon the Native American population.
2. Knowledge of nutrition as it relates to diabetes, diabetes awareness and prevention in communities.
3. Knowledge and skill in nutrition counseling and education in a clinical setting.
4. High degree of knowledge in health care delivery and quality improvement.
5. High degree of knowledge and skills in providing preventive and treatment interventions to persons with diabetes in outpatient settings including initial, routine, urgent, annual, follow-up, and complication of care.
6. Knowledge of ADCES, ADA, IHS, MCNDH and Diabetes Program guidelines, regulations, policies, and procedures.
7. Ability to provide case management to patients with diabetes using current diabetes care standards and team-derived clinical and educational guidelines.
8. Ability to assess patient's nutritional needs and prepare nutritional care plan.
9. Ability to effectively plan, coordinate diabetes activities and nutrition-related education to groups and individuals within the clinic and community setting.
10. High degree of knowledge in diabetes self-management education and standards required by the American Diabetes Association's Recognition program.
11. Knowledge of cultural competencies in the Native American Indians relevant to diabetes and its prevention and care.
12. Ability to communicate courteously and effectively with patients and their families, medical and administrative staff, health care professionals and the general public both orally and in writing.
13. Ability to utilize a personal computer in a Windows environment.
14. Ability to maintain a confident professional demeanor.

APPLICATION PROCEDURES: Apply online at www.creekhealth.org. (Current employees must use a transfer request form available on the intranet home page under forms). The KSAP's as outlined in the Evaluation Methods section should be addressed, but are not required. For further information, call Tracy Watters at (918) 762-0307. The Department of Health is an Equal Opportunity Employer; however, Indian Preference will be applied in the case of equally qualified applicants.

Staffing Coordinator

Date