



**Human Resources**  
**P.O. Box 1118**  
**Okmulgee, OK 74447**

**POSITION:** Nurse Practitioner (Gastroenterology)-Council Oak Clinic  
**VACANCY ANNOUNCEMENT:** CN-24-198

**STARTING SALARY:** Negotiable  
**CLOSING DATE:** Open Until Filled

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The Muscogee (Creek) Nation Department of Health (MCNDH) provides comprehensive health care services to Native Americans living within the Muscogee (Creek) Nation. MCNDH is an integrated system of six health centers, an Express Care Clinic, three hospitals, a physical rehabilitation center and nine comprehensive community health programs Offering services across the lifespan including pediatrics, family medicine, nursing, dental, laboratory, radiology, pharmacy, behavioral health, emergency medical, audiology, nutrition, physical therapy, and optometry.

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**DESCRIPTION OF ASSIGNMENT:** The purpose of the position is to provide comprehensive nursing care including preventive, therapeutic and rehabilitative care and primary health care to patients and families. The Clinical Director provides direct supervision and is readily available via phone and/or in the facility to provide assistance and guidance when needed. Physician will provide consultation on specific cases on a regular basis. This is an exempt position as applicable to the provisions of the FLSA. This position is located at the Council Oak Comprehensive Healthcare in Tulsa, OK.

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**REQUIREMENTS:** Candidates must meet the following requirements:

Incumbent must be a graduate of an accredited professional school for registered nursing and for Nurse Practitioners. One (1) year of relevant experience. An emphasis on Women's Health is preferred. Incumbent must possess current State of Oklahoma Nursing License, Nurse Practitioner certification and CPR certification.

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**EVALUATION METHODS:** Applicants who meet the requirements described above will be evaluated to determine the extent to which they possess or have the potential to acquire knowledge, skills, abilities, and personal characteristics, (KSAP's) required of this position. Applicants should address the following KSAP's on a separate attachment to their application.

1. Professional knowledge of wide range of health principles practices and processes including: physical and emotional assessment, establishment of health and nursing care goals, construction and implementation of the care program and evaluation of the results.
2. Ability to collect, organize, record, and communicate in a concise method, data pertinent to primary health assessments including detailed family and medical history, physical examinations, and selected laboratory tests.
3. Ability to interpret special screening and developmental tests, and selected laboratory and x-ray findings.
4. Skill in making appropriate diagnosis, and in choosing, initiating, and modifying current therapies.
5. Ability to provide emergency treatment such as in cardiac arrest, shock, or hemorrhage.
6. Ability to treat minor and chronic illnesses.
7. Ability to provide preventive service to health individuals including guidance in nutrition, common illnesses, child growth and development, and ability to teach individuals and families.
8. Skill in working with groups to guide families in problem-solving process regarding health problems.
9. Assist with medical in-services and instruction of tribal health workers. Participate in program evaluation and planning activities.

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**APPLICATION PROCEDURES:** Apply online at [Department of Health Application](#). (Current employees must use a transfer request form available on the intranet home page under forms). The KSAP's as outlined in the Evaluation Methods section should be addressed, but are not required. For further information, call Tracy Watters at (918) 762-0307. The Department of Health is an Equal Opportunity Employer; however, Indian Preference will be applied in the case of equally qualified applicants.

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Staffing Coordinator

Date

